

NICK RAIMONDI

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QUALIFICATIONS

Extensive experience in print and multimedia design. Exceptional collaborative and interpersonal skills. Highly skilled in client and vendor relations and negotiations; talented at building and maintaining partnerships. Accustomed to performing in deadline-driven environments with an emphasis on working within budget requirements. Familiar with and capable of learning commercially available and proprietary software packages. Has a sense of humor.

RELEVANT PROFESSIONAL EXPERIENCE

NICK RAIMONDI DESIGNS
FREELANCE GRAPHIC DESIGNER
2000—PRESENT

Efficiently manage and coordinate design production from concept through completion. Work closely with clients to create vision, conceive designs, and consistently meet deadlines and requirements. Translate subject matter into concrete design for newsletters, promotional materials, and collateral. Manage all operational, strategic, financial, quote/bid, and administrative functions.

IRIDIO COLOR SERVICES / RR DONNELLEY
PREPRESS PREFLIGHT SPECIALIST
2006—2007

Acted as a central point of contact for various departments with regard to workflow issues and project status. Verified the integrity of all client provided files, fonts, and images. Organized and maintained the folder and file structures, naming conventions, and general upkeep of the internal server. Developed, defined, and documented client specific workflows. Utilized internal and external proprietary file management systems. Responsible for processing most final files for client. Assisted with image retouching.

HARPER STUDIOS
RETOUCHING PRODUCTION ASSISTANT
2005—2006

Retouched and manipulated a wide variety of in-house product shots for various catalogs and ads. Performed advanced dust/scratch removal, overall color correction, and swatch/product matching. Created detailed clipping paths and masks around products. Worked one on one with studio clients to refine and perfect images per client requests. Used extreme manipulations to correct poorly shot images or to add/replace content that was not in the original source image.

TARGET SUCCESS
WEB DESIGNER
1997-1999

Designed websites based on client needs and specifications. Worked closely with customers to ensure that projects were within budget and were following established time lines. Projects were completed in a self-managed and self-supervised telecommuting environment. Used down time to research and contact prospective clients.

SOFTWARE SKILLS

Photoshop CS3; InDesign CS3; QuarkXPress 6.0; Dreamweaver CS3; Illustrator CS3; Freehand 10; Flash CS3; Corel Painter 8; Microsoft Office X; ProTools; Sound Forge; Cool Edit; various internet related programs (FTP, VPN, telnet, email software, web browsers, etc.). Strong familiarity with Apple/Microsoft/UNIX operating systems, software, and hardware.